



# VISION COLLEGE

OF THEOLOGY AND BUSINESS STUDIES

## APPLICATION FORM

PLEASE COMPLETE FORM IN CAPITAL LETTERS.

### PERSONAL DETAILS

TITLE: \_\_\_\_\_  
FIRST NAME: \_\_\_\_\_ MIDDLE NAME: \_\_\_\_\_  
SURNAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  
NATIONALITY: \_\_\_\_\_

### CONTACT DETAILS

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
TELE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_  
MOBILE: \_\_\_\_\_  
[EM@IL](#): \_\_\_\_\_

### COURSE AND ADMISSION

WHAT COURSE WOULD YOU LIKE TO ENROLL FOR? (Please list below)

\_\_\_\_\_

WHAT TERM WOULD YOU LIKE TO START? (Please tick).

SEPTEMBER  
JANUARY  
APRIL

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

\*Please attach photocopies of your previous Certificate(s).

**SPONSORSHIP DETAILS**

ARE YOU ABLE TO FUND YOURSELF? YES  NO

If **NO**, please give details of the person/organization sponsoring you below.

FULLNAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL: \_\_\_\_\_

EM@IL: \_\_\_\_\_

**EDUCATION DETAILS**

LIST SCHOOLS, COLLEGES AND HIGHER INSTITUTIONS ATTENDED.

DATES (FROM, TO)	SCHOOL/COLLEGES	EXAMS TAKEN	GRADES/RESULTS

**EMPLOYMENT DETAILS**

LIST LAST 3 EMPLOYERS, STARTING WITH THE MOST RECENT.

DATES (FROM, TO)	COMPANY	POSITION	CONTACT DETAILS

**REFERENCES**

PLEASE GIVE THE NAME OF **TWO** PEOPLE, NOT RELATIVES, WHO HAVE KNOWN YOU FOR AT LEAST TWO YEARS.

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

EM@IL: \_\_\_\_\_

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

EM@IL: \_\_\_\_\_

**TERMS & CONDITIONS**

UPON COMPLETING THIS FORM, PLEASE RETURN IT TO US WITH THE FOLLOWING:

- YOU WILL NEED TO SEND 3 PASSPORT-SIZED PICTURES OF YOURSELF WITH THE APPLICATION FORM
- THERE IS A £50 REGISTRATION FEE (NON-REFUNDABLE).
- STUDENTS ARE ENTITLED TO A REFUND UP UNTIL 2 WEEKS BEFORE THEY COMMENCE THEIR COURSE.
- IN CASE OF REFUNDS, THE COLLEGE WILL SUBTRACT £250 FROM THE TUITION DEPOSIT FOR ADMINISTRATIVE PURPOSES (TUITION DEPOSIT ARE LISTED BELOW).
- STUDENTS WHO FAIL TO TAKE UP THEIR COURSE AND/OR DO NOT ATTEND WILL NOT BE REFUNDED THEIR FEES.
- YOU ARE REQUIRED TO NOTIFY THE COLLEGE WHEN YOU CHANGE YOU ADDRESS AND **ANY** OTHER CONTACT DETAILS.
- THE RECOMMENDED METHOD OF PAYMENT VIA POSTING IS BANKERS DRAFT, CASH PAYMENT ARE ACCEPT IF YOU COME TO THE HEAD OFFICE.
- APPLICATIONS SENT WITHOUT REGISTRATION FEE AND DEPOSIT WILL NOT BE PROCESSED.
- DO NOT SEND ANY ORIGINAL EDUCATIONAL CERTIFICATES AT THIS STAGE.
- COMPLETED APPLICATION SHOULD BE SENT TO: **THE ADMINISTRATOR, VISION COLLEGE, 68 WALLIS ROAD, HACKNEY WICK, LONDON, E9 5LH.**

**TUITION DEPOSITS**

THEOLOGY	£900	INFORMATION TECHNOLOGY	£800
BUSINESS & MEDIA	£900	"O" & "A" LEVELS	£800
DEGREE COURSES	£1500	ALL OTHER COURSES	£800

**DECLARATION**

"I declare that all the above information I have entered is true, and I have agreed with terms & conditions in this form."

SIGNATURE:..... DATE:.....

**FOR OFFICE USE ONLY**

- |                            |                   |
|----------------------------|-------------------|
| 1. ADMISION LETTER ISSUED? | DATE: ___/___/___ |
| 2. ENROLLMENT CARD OPENED? | DATE: ___/___/___ |
| 3. DATABASE ENTERED?       | DATE: ___/___/___ |
| 4. FILED OPENED?           | DATE: ___/___/___ |
| 5. PAYMENT CARD?           | DATE: ___/___/___ |
| 6. DEPOSIT PAID?           | £ _____           |